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What Is 4-H?

4-H is a youth organization that is one of a kind! It is a program designed to help youth develop life skills such as communication, citizenship, decision-making, leadership, interpersonal relations and community and global awareness through real-life situations. 4-H youth grow and learn with help from parents, leaders, interested community members, and cooperative extension professionals.



4-H is the youth development arm of Colorado State University. Other support for the 4-H program comes from the local government, state government and the United States Department of Agriculture.

4-H is young people sharing, doing and learning together in all kinds of projects, events and activities through non-formal education. It is a family affair where parents and other family members attend meeting and work on projects together. 4-H strengthens the family bond.

4-H is open to all who wish to participate and is offered in a range of places from cities to suburbs, on farms and ranches to small towns. It is a great opportunity for youth to learn in a safe, supportive environment enabling them to reach their full potential.

Purpose of 4-H

To provide real life learning experiences for youth through a fun, action oriented, and practical program.

To provide an opportunity for parents and other interested adults to work with youth in their development.

To provide an opportunity for families to develop a stronger bond through learning and having fun together.

How Will Your Children Benefit from 4-H Membership?

A youngster in 4-H will:

- Learn, make or do things that appeal and are meaningful to them.
- Make friends, belong to a group and give and receive acceptance and affection.
- Have a good time, which makes learning appealing and enjoyable.
- Be involved in a positive youth development program that addresses many of the social issues involving youth today.
- Develop an inquiring mind and a desire to learn.
- Make decisions and solve problems.
- Relate to and work with other people.
- Develop a concern for their community and the people in it
- Build their self-confidence.
- Value diversity
- Possess positive work attitudes and skills
- Practice responsible behavior
- Develop personal pride
- Feel valued and utilized as a resource in the community
- Parents will see a 4-H child become a contributing and caring adult to his/her community because of the knowledge and life skills they learned in 4-H.

How 4-H Began

The idea of a 4-H program began to gain strength in the early 20th century. Clubs were organized to teach members how to grow better crops and livestock, to become more skillful in food preservation, breadmaking and related subjects. The names of the projects have changed throughout the years, however, the main objective *teaching life skills* has not.

Boys and girls enjoyed their projects and proved to be able demonstrators. Their project demonstrations were helpful in getting the best known methods adopted and put into wider use by adults.

In 1914, Congress created the Cooperative Extension Service by passing the Smith-Lever Act. This law made the Extension system a part of each land-grant college. Since that time, 4-H has been directed by the Extension system of each state and territory.

Leads for Leaders, 4-H Is, section 90501B

Parents Role in the 4-H Program

Parents are vital to a successful 4-H experience for their child. Parents can give their children a feeling of security and confidence by providing the equipment and materials they need for their projects as well as encouragement and support to complete their 4-H club work. Parents can help their children select, finance and manage their projects. They can also learn with their children what the requirements for the project and the project completion requirements. This will ensure the child will be able to continue in the program.

Parents can help the leader. They often have skills or other resources needed in the club that the leader doesn't have. Parents can attend the club meetings and events anytime and assist as needed. They can also share special talents that they might have.



Parents can gain satisfaction when they can make a meaningful contribution to a program in which their children are participating. A parent who is significantly involved in the 4-H program will have a better understanding of how the program works. They will be better able to assist their children in having a positive experience.

4-H Emblems and Symbols

The 4-H emblem, colors, pledge, and motto are symbolic of the 4-H organization and its beliefs.

The 4-H Emblem

The 4-H emblem is a four leaf clover with the letter "H" on each leaf. The four "h's" represent the development of the member's head, heart, hands, and health..



The emblem and the name "4-H club" are protected by a copyright held by the United States Department of Agriculture and can only be used with permission from 4-H through the local cooperative extension agent.

4-H Colors

The 4-H colors are green and white. The white background of the 4-H flag symbolizes purity and the green 4-H emblem is nature's most common color in the great outdoors, symbolic of springtime, life and youth.

4-H Pledge

Every member and leader should know and be able to repeat the 4-H pledge:

*I pledge:
my head to clearer thinking,
my heart to greater loyalty,
my hands to larger service, and
my health to better living,
for my club, my community, my country, and my world.*

Note: In repeating the pledge, raise the right hand to side of head when speaking line #1; place right hand over heart when speaking line #2; extend hands, palm upward, when speaking line #3; drop hands and stand at attention when speaking the remainder of the pledge.

4-H Motto

The 4-H motto is, "To Make the Best better." This should be the goal of members in all their undertakings.

4-H Slogan

The 4-H slogan is, "Learn by Doing." Teaching done in 4-H Youth Development is organized around this concept.

4-H Leads for Leaders, 4-H Is 90501B

For your information, there is a 4-H Creed which states as follows:

I believe in 4-H club work for the opportunity it will give me to become a useful citizen.

I believe in the training of my HEAD for the power it will give me to think, to plan, and to reason.

I believe in the training of my HEART for the nobleness it will give me to become kind, sympathetic, and true.

I believe in the training of my HANDS for the ability it will give me to be helpful, useful, and skillful.

I believe in the training of my HEALTH for the strength it will give me to enjoy life, to resist disease, and to work efficiently.

I believe in my country, my state, and my community, and in my responsibility for their development.

In all these things I believe, and I am willing to dedicate my efforts to their fulfillment.

Who Can Belong?

Traditional 4-Hers are youth 8 years old and those who have not passed their 19th birthday as of January 1 of the current year.

Cloverbud 4-Her's are children age 5, 6, and 7 as of January 1. This is a parent/child program where parents are expected to provide the major leadership and teaching of their own child.



Adults of any age can belong as 4-H leaders for clubs, for projects, or for activities after application is accepted and orientation program is completed.

How Do You Join?

Members in Chaffee County belong to traditional 4-H clubs as well as Cloverbud groups. These clubs are open to anyone who meets the age requirement and offer a variety of projects. Colorado 4-H offers open enrollment which means youth can join any time in the calendar year. Please contact: Chaffee County Extension Office, 10165 CR 120, Salida, CO 81201 (719) 539-6447.

When Do You Join?

In order to place a project in County Fair there must be adequate time for youth to complete the project and participate in club activities. For this reason, there are deadlines for enrollment:

To enroll for the new membership year. (renewal)	March 15
To enroll for the project.....	April 15
<i>Check current newsletters for additional deadlines.</i>	

Members enrolling after these dates may participate in 4-H events but may be ineligible to participate in the county fair.

Project Work

The major activity in 4-H is to become involved in a 4-H project. Members choose a project they wish to learn about. They may attend project meetings or learn at home. At the end of the 4-H year they may exhibit their project work at the county fair. Projects can relate to almost any hobby or interest a member may have.

Projects in Chaffee county are listed on the next page.



4-H Project List

Animals and Poultry

Exploring Farm Animals
Beef Enterprise
 Beef Breeding
 Market Beef
Dairy Enterprise
 Dairy Calf
 Dairy Heifer
 Dairy Cow
 Dairy Herd
Dog
Dairy Goat Enterprise
Horse Enterprise
Poultry Enterprise
 Chickens
 Turkey
Rabbit Enterprise
Sheep Production
 Beginning Sheep
 Market Sheep
Swine Enterprise
 Swine Breeding
 Market Swine
Veterinary Science

Plant Sciences

Horticulture
Crops
Gardening
Weeds

Mechanical Sciences

Electric
Model Rocketry
Small Engines
Tractor Care and Safety
Woodworking

Ecology and Natural Resources

Forestry
Entomology
Wildlife
Fish
Shooting Sports and Range Management

Community Development

Leadership

Leisure Education and Cultural Arts

Leathercraft
Ceramics
Cake Decorating

Cultural Understanding

Global Citizenship

Individual and Family Resources

Clothing
Heritage Arts
Foods and Nutrition
Specialty Food Projects
 Bread
 Dairy Foods
 Food Preservation
Home Environment

Communication Arts and Sciences

Photography

Self-Esteem and Creativity for Youth 5-7

Cloverbuds

Personal Development and Relationships

Child Development

Hints for choosing A Project:

1. Take projects that are of interest to member.
2. Determine availability of project leaders to assist members in completion of their projects.
3. Evaluate the amount of time and financial resources you are willing to put into your projects.
4. Strive for 100 percent completion on all of the projects to which you agree.

What are the requirements to complete a project in 4-H?

To complete a project you must:

Do one demonstration per year at the club level prior to County Fair.

Complete your project records.

Attend half of all the regularly scheduled club meetings. Clubs are expected to schedule at least 10.

Exhibit your project at the County Fair, or approved alternative.

Interview for each project by a fair judge or extension agent's appointee, even in the case of a leader completion.

Participate in at least one community service project each year.

What happens if you do not complete your project?

If you do not complete a project for the year, you may not re-enroll in that project the following year.

4-H Activities and Events

There are many fun opportunities for 4-H members to participate in activities and events that will enhance their learning in the 4-H program. Participation in these events is voluntary and fun. These events include the following:

Contest Days!

This is an opportunity for 4-Hers to compete at the county level in a variety of contests. Chaffee County holds a talent festival where youth can participate in music: vocal and instrumental-solos and ensembles; and dance and theatrics: skits, dance solos and groups, pantomimes, mimes, etc. There are also other contests held in cooking: Cake Decorating and Creative cooks contest; consumer science: Consumer Choices contest; and public speaking: demonstrations, interpretive reading, and speech.

Results of the county level contests determine who can participate in the District Jamboree and the state contests.

Creative Cooks!

This is a contest open to all 4-H members who would like to test their knowledge in nutrition, their ability to cook and the ability to properly present the finished product. Teams are made up of 2 members or the member may enter as an individual. It is a great opportunity for youth to cook, compete and still have fun!

Consumer Choices Contest!

This contest is designed to increase a member's decision-making skills and their public speaking skills. Teams are made up of 4 members that will be faced with a choice and options that a consumer might make. The team must place the options and give reasons defending their choices.

Demonstration Contest!

4-Her's may compete in the demonstration contest in their area of interest - agriculture, home economics or general. 4-Her's may choose to do the demonstration in either a group or individually.

Speech!

The public speaking contest is a great opportunity for 4-Her's to speak about a subject of interest and develop skills to write and present a speech. Youth may participate in the impromptu speech contest or the prepared speech contest. Both contests provide the youth with invaluable life skills in public speaking.

Interpretive Reading!

This is a contest designed for youth to select articles and poetry and read them for the audience. The youth introduces the selection and explains it before the presentation. This is a fun way for youth to get involved with public speaking!

Chaffee County Fair/State Fair!

The Chaffee County Fair provides an opportunity for 4-H members to exhibit their projects to the public. It also signifies completion of a 4-H year. It is usually held at the end of July with various types of entertainment and activities to involve both 4-Her's and people outside of 4-H. The Colorado State Fair, located in Pueblo allows for competition from across the state. Call the Extension office for details about State Fair eligibility.

Fashion Revue!

This is a contest for members enrolled in clothing or decorate your duds. This gives an opportunity for these members to model the garments they made in their projects before a judge at the County Fair. The members are scored on poise and modeling ability. The top senior is eligible to model and compete in the State Fair.

Achievement Banquet!

The Achievement Banquet, held in the fall, is an opportunity to recognize accomplishments of 4-H members and leaders from throughout the 4-H year. This awards ceremony is conducted by 4-H Council and the older 4-Her's. Awards are presented for some County Fair activities, for recognition in record books, livestock programs, and leadership. Both family and friends are encouraged to attend!

National 4-H Week!

The first week in October is National 4-H Week. During this time, plans are made to do numerous activities to put the 4-H name in front of the public. This could include public service

announcements on the radio, poster contests, window display contests, and school visits. This is a fun way to promote and recruit for 4-H.

Dare to Be You Leadership Camp!

District and Sub-District officers work together to provide leadership workshops to train 4-H members in leadership development for a future role. The camp is open to the 4-H members eleven to thirteen. It is held in November at Quaker Ridge Camp near Woodland Park.

District Retreat!

This is an exciting way to meet other 4-Her's from different districts! This camp is held at the Frontier Life Ranch near Nathrop in March or April. It involves Jr. leadership training, recreation, and district elections. Thirteen counties in the South Central District and additional counties from the San Luis Valley come together to participate. District Retreat is open to all 4-Her's 13 years and older as of January 1 of the current year.



Leadership Development Conference!

This conference is held in February to provide the opportunity for members and leaders to conduct business exchange ideas and participate in educational activities. There is also an opportunity for statewide recognition of members and leaders. This conference is open to 4-H members age 14 and above as of January 1 of the current year.

State 4-H Senate!

The State 4-H Senate is made up of the District 4-H Presidents from the 13 districts in Colorado. This groups plans and coordinates many of the state 4-H activities. Chaffee County is in District 13 with Park, Teller, Fremont, and Custer County. Each county also has two elected senators who participate in state leadership opportunities.

State 4-H Conference!

Come visit campus at Colorado State University in Fort Collins where State 4-H Conference is held! This exciting experience provides leadership workshops, state senate meetings, dances, adult leaders meetings, and a campus tour. You will also get the chance to meet many other 4-Her's from around the state. Consumer Choices, horse, dairy and livestock judging contests are held as well as Horse Bowl, Hippology, Horse Demonstration/Public speaking, and a Public Speaking Contest. There are so many activities in which to participate! All 4-Her's who attend must be at least 14 years of age as of January 1 of the current year.

Youth Fest!

The Senate Officer Team plans and conducts a camp for 4-H members 9 through 13 years of age in the spring of the year (normally February). This is a chance for campers to participate in organized workshops and activities designed to enhance self-esteem, leadership and social

skills.

State Fair Teen Clerk!

Members 14 and above and leaders have a great opportunity to expand their skills and meet new 4-Hers! Teenagers assist adult superintendents with the check-in and registration, and assist judges with the judging process of 4-H projects at the Colorado State Fair. The Colorado State 4-H Youth Foundation sponsors the teen clerks by providing lodging and meals in Camp Tobin. Camp Tobin is a great place to meet families from other counties. Located just behind the 4-H buildings on the State Fair grounds, Camp Tobin provides meals and lodging at minimal rates.

Citizenship/Washington Focus Trip!

What a fantastic opportunity Citizenship/Washington Focus provides for the older member. 4-H members travel to Washington D.C. and tour Capitol Hill, the White House, and historical sites. Government agencies provide opportunity to see federal government in action. 4-H members will learn about American heritage and gain valuable insight into the responsibilities of being an American citizen. They will also acquire the knowledge that help them relate to their role in society, their community, their nation and their world. The Chaffee County 4-H Foundation provides a portion of the cost along with the Colorado 4-H Youth Fund. 4-H members 14 years old and up as of January 1 of the current year are eligible to apply. Applications are due early in February.



National 4-H Youth Congress!

This is a leadership conference for 4-H members from across the nation. Members are selected by their state on the basis of leadership, community service, and project development. The selection process includes a written application and an interview. This process takes place in the spring of the year. Congress takes place in Atlanta and focuses on teaching leadership and the value of community service.

4-H Scholarship Program!

College scholarships are available from National and State 4-H sponsors. Applications are available from the extension office and are due in the spring of the year. Scholarships are available on a competitive basis.

Western 4-H Roundup!

4-Hers who win state contests such as Cake Decorating, Fashion Revue, and Judging Contests attend Western 4-H Round-up in Denver, Colorado in the month of October. This is another opportunity to meet new friends from many different western states and expand leadership skills.

National Western Stock Show and Rodeo!

The National Western Stock Show and Rodeo is a fun field trip and is held in Denver, Colorado the first part of January for 10 days. The first Monday of the show is Colorado 4-H Day. The show involves livestock, poultry, and rabbit judging, contests including catch-it-calf,

commercial exhibits, and rodeos. Discount tickets are usually available through your club.

National 4-H Conference!

Six members from each state in the United States make up a National 4-H Conference team. Each state sends their six-member team to the National 4-H Center in Washington, D.C. to discuss what changes need to be made and what successes have been realized in the 4-H program. This is a fantastic opportunity for 4-Her's to become active and promote leadership development if chosen. 4-H members fill out applications, which are followed by interviews, and then a final selection process will be made to choose the six members to represent Colorado. 4-Her's must be 14 years old or older as of January 1 of the current year.

4-H Shooting Sports Camp!

This annual weekend camp-out is held for shooting sports members and their families in June. Participants take part in learning and refining shooting and outdoor skills through involvement in a series of activities and events. They also attend campfire program and participate in historical re-enactments. The camp is limited to 250 people and promotes fellowship with families from across the state. Participants are responsible for their own tents, trailers, drinking water and meals.

4-H Day at Six Flags/Elitch Gardens!

July is the month for fun and rides! 4-H kids and their friends are offered a chance to attend Six Flags/Elitch Gardens at a discount rate for one weekend. Tickets are ordered through the Extension Office. Payment is required at the gate.

International 4-H Programs

IFYE - International 4-H Youth Exchange!

This program is an exciting way to travel and visit other countries. It is divided into two different programs - the representative and the ambassador. The IFYE representative may travel to countries in all areas of the world for 6-8 months with departure in June. Many work with youth programs to improve language skills and pursue special interests. 4-H members 19 to 25 years of age may apply through the extension office. Representatives report back to the counties for approximately three months after their return.

Colorado/Japan Teen Exchange-Host/Participating!

Colorado 4-H members 12-18 and their families participate. The 4-H member is matched with a teen from Japan according to age, sex, and interests. This is a two-year reciprocal program for those wishing to travel to Japan and be hosted by his/her new Japanese friend. This program is a one-month host-home stay, July-August, and host families are asked not to change their life styles. The out-going program is for 4-H members who have hosted a Japanese teen. Members live with a Japanese family, attend a LABO (Language Laboratories) or LEX (Language Experience, Experiment, Exchange) camp for three to four days as part of the experience.

State Exchange Programs!

This program offers a way to travel from state to state. The exchange program involves youth age 13 and older who make a visit to another state and live with 4-H families for 4-5 days. The trips are coordinated during the summer with an interested group of 4-H members from Chaffee County visiting one year and hosting a return visit from the same state the following year.

4-H Code of Conduct

from

Colorado 4-H Youth Development Handbook, June 1997

The 4-H Code of Conduct helps to clarify minimum expectations of youth and adult participants at 4-H events. Program participants (members, parents, volunteers and staff) must abide by stated rules for 4-H activities and events including, but not limited to:

- conducting themselves in a courteous, respectful manner; using appropriate language, exhibiting good sportsmanship and providing positive role models;
- adhering to program rules, curfews, dress codes, policies and guidelines;
- abstaining from illegal and immoral behavior;
- fully participating in scheduled activities;
- respecting property and privacy rights of others;
- refraining from physical or emotional child abuse or neglect;
- applying rules of safety to individuals, groups and property; and
- accepting personal responsibility for behavior.

Consequences may include removal of individuals who violate the code of conduct during participation in an event at their expense without refund; restitution or repayment of damages; sanctions on participation in future 4-H events; forfeiture of financial support for the event; removal from offices held; etc. Age, office held in the 4-H organization, presence of an adult or any other perceived status is not grounds for behavior outside these established guidelines.

Newsletter and Communication



Every month you will receive a 4-H newsletter. It is always printed on green paper and is usually three pages in length. It is mailed third class via bulk mail. If you do not receive your newsletter by the 10th of every month please let the Extension Office know. It is also important that you notify us of any change in address. This will help to ensure you will continue to get your newsletter.

The newsletter is the major communication link we have with 4-H members and their families. It is very important that you read the information in the newsletter. It contains updates on activities and events. Also, in every December issue a tentative calendar for the year is published. Dates tend to change with conflicts in school activities, so please be sure to read your newsletter to stay well-informed.

If you have any questions about the 4-H program be sure to discuss it with your organizational leader or feel free contact the Extension Office. We are here to help you and are

more than happy to assist in any way we can. There is no such thing as a dumb question. Many of us who have been in the 4-H program for many years tend to take for granted that everyone always know what they need to know. However, experience has also taught us that there are so many things to know, that we do not always provide the necessary information. It is important that you be willing to ask questions and we will learn together.

County Organizations

Chaffee County 4-H Council

Come to County Council and plan activities and events, determine rules and policies, and decide where the 4-H program is going. County Council is comprised of 2 member representatives and one leader from each county 4-H club. There is also an executive committee of elected 4-H members. This groups plans all county 4-H events, determines rules and policies for the county 4-H program. Any 4-H member, parent or leader is welcome to attend. For more information read the council constitution which follows later in the handbook.

Chaffee County Fairboard

The major responsibility of this board is to oversee the operation and maintenance of the fairgrounds and all building and facilities located within its boundaries. There are 13 elected community members and three ex-officio members. The ex-officio members are the fairgrounds manager, one representative from the county extension office and one county commissioner. Anyone who is interested in the fairgrounds can volunteer to serve on the board. Nominations are usually accepted in October and November with elections following.

The main 4-H responsibility this group has is in regards to the 4-H Market Sale at the fair. They assist the extension agent in determining weigh-in dates, minimum and maximum weight for animals, requirements for selling an animal, sale order of animals and administering the Wholesome Meat Animal Assurance program.

Chaffee County Fair Planning Committee

This volunteer committee is responsible for planning and conducting the Chaffee County Fair. Anyone is welcome to volunteer. If you are interested let the extension office know and we will see that you are sent meeting notices. The extension office works with them mostly in coordinating the schedule of fair activities.

Chaffee County 4-H Foundation

This non-profit organization exists solely for the purpose of managing funds that have been contributed for the benefit of the county 4-H program.

The principal that they currently manage is approximately \$30,000.00.

Money comes into the foundation from various contributors and from Memorial Funds from the family and friends of deceased 4-H supporters.

The interest from this money is what is used to fund out-of-county trips including our Washington Focus delegate.



Appropriate Grievance Procedure

If you have a concern regarding any 4-H policy or procedure it is best to first discuss it with your project leader. They can explain the why of the situation. If this is unsatisfactory to you, then you need to discuss the concern with your organizational leader. If they cannot clarify the situation or satisfactorily help you, then you need to speak with the Extension Office. If the extension office does not handle the matter as you feel is appropriate the final level to go to for help and understanding is the County 4-H Council. If you plan to attend with a grievance it would be appreciated if the council was notified in writing of the situation so they are prepared to listen and discuss it with you.

Driving Policy for Out-of-County Events

Upon occasion, 4-H members and leaders will travel to out-of-county events. Those individuals allowed to drive to an event outside Chaffee County shall possess a valid driver's license and appropriate motor vehicle insurance. No 4-H members will be allowed to drive themselves or other members to out-of-county 4-H events.

County 4-H Accident Insurance

A minimal accident blanket insurance policy is purchased from Brotherhood Mutual Insurance Company of Ft. Wayne Indiana. All 4-H members and leaders are included in this policy. It covers the entire year and all activities that are less than 72 hours in length. The cost to you is included in your county enrollment fee.

The benefits are as follows:

Accident Medical Expense	\$2500.00
Dental Expense	\$ 500.00
Accidental Death.....	\$5000.00
Accidental Dismemberment and Loss of Sight	
A) Double Dismemberment.....	\$10000.00
both hands, both feet, one hand & one foot, either hand or foot and sight of one eye, sight of both eyes.	
B) Single Dismemberment.....	\$5000.00
one hand, one foot, one arm, one leg	
C) Loss of Sight of One Eye	\$3000.00
D) Thumb & Index Finger of either hand.....	\$2000.00

The limitations are as follows: (no payment will be made for)

- Disease of the body or mental infirmity or from medical or surgical treatment or diagnosis related to such disease or such infirmity;
- Bacterial infection, except for the pyopenic infection which occurs at the same time as, and as a result of, a visible accidental cut or wound;
- the voluntary taking of poison;
- the voluntary inhaling of gas; or
- the voluntary taking of drugs except those taken as prescribed by a physician.

For more information or to complete a claim form contact the extension office at 539-6447.

CHAFFEE COUNTY 4-H COUNCIL CONSTITUTION

ARTICLE I - NAME

Section 1. The name of this Council shall be the "CHAFFEE COUNTY 4-H COUNCIL".

ARTICLE II - PURPOSE AND OBJECTIVES

Section 1. To establish rules to govern the Chaffee County 4-H program.

Section 2. To keep leaders, parents, and members informed of the rules, to help them understand why the rules are required, and to tell them how they are enforced.

Section 3. To encourage all program participants to recognize the importance of completing all 4-H commitments, accepting related responsibilities and to understand the need for accountability.

Section 4. To assist members and leaders to reach their maximum potential and to learn life skills through participation in 4-H activities.

Section 5. To educate while having fun.

Section 6. To encourage open communication and mutual support between leaders, parents, members and the Extension office.

Section 7. To update program activities to meet the needs of today's youth and those of the future.

Section 8. To make sure each member is recognized for their participation and accomplishments.

Section 9. To encourage younger members to become more involved and assume leadership roles.

Section 10. To encourage full county participation.

Section 11. To keep members and parents informed of opportunities to participate at the county, district and state level.

Section 12. To teach youth and adults to be community oriented.

Section 13. To retain 4-H members and keep them active in the program.

Section 14. To attempt new ways to promote 4-H.

Section 15. To encourage more youth and adults to become involved in the 4-H program.

Section 16. To conduct all business pertaining to the Chaffee County 4-H program.

ARTICLE III - OFFICERS

Section 1. The Council's officers shall consist of the following:

- President
- Vice-President
- Secretary
- Treasurer
- Reporters (2)
- Two (2) Senators (1 girl and 1 boy or 2 boys or 2 girls)
- Two (2) Adult Advisors

Section 2. The Executive Committee shall be the President, Vice-President, Secretary, Treasurer, Reporters, Senators, and the adult advisors.

ARTICLE IV - ELECTION

Section 1. These officers shall be elected annually by ballot at the regular November meeting and shall be duly installed at the January Council meeting.

Section 2. Officers shall serve a term of one year except for senators who hold office for two years, and shall remain in office until their successors are installed.

Section 3. A person may serve in the same office more than once but not more than two consecutive years.

Section 4. To be eligible for the office of Reporter, an individual must have completed one year as a regular member.

Section 5. To be eligible for the office of Treasurer or Secretary an individual must have completed two years as a regular member and held an office at the club or county level.

Section 6. To be eligible for the office of President or Vice President an individual must have been a regular member for at least two year, held an office at the club or county level, and attended council meeting for one year with no more than 2 absences.

Section 7. To be eligible for the office of Senator an individual must be 14 as of January 1, held an office at the club or county level and attended county council meeting for one year with no more than 2 absences.

Section 8. A member may not hold more than one Council office listed in Article III, Section I.

Section 9. Vacant officer positions will be filled by an appointment of the executive committee.

Section 10. Adult advisors will be elected at the November meeting by the body as a whole.

ARTICLE V - DUTIES OF OFFICERS

Section 1. The president shall preside at all meetings of the Council and of the executive committee, and shall perform all other duties usually pertaining to the office.

Section 2. The vice-president shall act as aide to the president and shall perform the duties of the

president in the absence of the president, and shall be a member ex-officio of all committees and shall perform all other duties usually pertaining to the office.

Section 3. The secretary shall keep a correct record of all meetings of the 4-H Council and of the executive committee and shall make a complete transfer of all minutes and correspondence as are in her/his possession, to her/his immediate successor. Roll call will be taken by the name of the representative of each club. The secretary will notify the club of two (2) unexcused absences of a representative.

Section 4. The treasurer shall receive all monies of the 4-H Council and keep an accurate record of receipts and expenditures, and shall pay out funds only as authorized by the Council. In the absence of the treasurer an authorized Adult Advisor may sign checks. The treasurer shall present a statement of account at each meeting of the Council. The treasurer's accounts shall be examined annually by an auditing committee, of not less than two members, one adult advisor and one person from the County Extension office, who, satisfied with the treasurer's annual report shall sign a statement of that fact at the end of the report.

Section 5. The reporter shall see that all special county 4-H news and the report of all meetings are turned into the news media office by the following day. He/she also must accept all 4-H publicity for publication by the president.

Section 6. The Senators are to represent the county at State 4-H Conference and Senator/Leader meeting. They are also to represent the county at District meetings and any specially called meetings involving the Senators.

Section 7. The adult advisors shall attend all council meetings, guide and advise the council officers, help prepare the meeting agendas, chaperon trips as needed, promote team-work, participate in all committee, help implement new ideas, and other leadership responsibilities as needed.

Section 8. Council officers are expected to attend all council meetings, only two absences are allowed.

ARTICLE VI - MEETINGS

Section 1. A regular meeting of this county 4-H Council shall be held the third Monday of each month, alternately at Salida and Buena Vista, unless otherwise provided by the Council, executive committee or the president.

Section 2. Meeting time will be 7:30 p.m. unless otherwise provided by the executive committee or the body as a whole.

ARTICLE VII - MEMBERSHIP

Section 1. The membership is open to all qualified youth irrespective of race, color, sex, national origin or handicap.

Section 2. Any officer or adult advisor may be replaced by the executive committee if they have more than two (2) absences.

Section 3. All members, leaders and parents are welcome to attend 4-H council meetings as non

voting members.

Section 4. The representatives are selected by their club. It is expected that when a club's representatives have more than two absences the club will elect a replacement.

ARTICLE VIII - VOTING

Section 1. The privilege of voting shall be limited to the two members and one leader that represent each local 4-H club in the county. Council officers shall be ineligible to vote unless named by their club as council representative.

Section 2. Officers will be elected by a 51% majority. The President may vote in case of a tie.

ARTICLE IX - ORDER OF BUSINESS

Section 1. The regular order of business shall be conducted by any standard approved method.

Section 2. All business coming before the Council between meetings, shall be conducted by the executive committee.

ARTICLE X - AMENDMENTS

Section 1. This constitution may be amended at any regular meeting provided that notice has been given at the preceding meeting, and passed by a two-thirds majority of all voting members present.

ARTICLE XI - SELECTION COMMITTEE

Section 1. The selection committee for any major awards will be the extension agent and/or their leaders from Chaffee County consisting of a minimum of five people.

(adopted February 1994)

CHAFFEE COUNTY 4-H Recognition Awards Program

GOALS

1. To assist members to reach their maximum potential and to learn life skills through participation in 4-H activities beyond the club level.
2. To educate while having fun.
3. To ensure each member is recognized for their participation and accomplishments beyond the club level.
4. To encourage younger members to become more involved and assume leadership roles.
5. To encourage full county participation.
6. To keep members and parents informed of opportunities to participate at the county, district, state, and national level.
7. To encourage more youth and adults to become involved in all levels of the 4-H program.

CLOVER ACHIEVEMENT

1. Complete one project by exhibiting it at the county fair or county project tour.
2. Give one club demonstration.
3. Attend over one-half of the regularly scheduled meetings after joining.
4. Parent or guardian will attend at least three club meetings with their child.
5. Complete permanent record.

CERTIFICATE ACHIEVEMENT

1. Complete 50% of projects, if enrolled in two or more, by exhibiting at the county fair or county project tour.
2. Attend over half of the regularly scheduled club meetings.
3. Give one club demonstration.
4. Participate in one club, county or district event. **(Exhibiting at County Fair and Achievement Program excluded)**
5. Parent or guardian will attend at least three club meeting with their child.
6. Complete permanent record.

SUPERIOR ACHIEVEMENT

1. Complete 100% of projects by exhibiting at fair or county project tour.
2. Give one club demonstration.
3. Give one county demonstration or public presentation such as speech, radio spot, or school visit.
4. Participate in two county, district or state events **(Exhibiting at County Fair and Achievement Program excluded)**
5. Assume one leadership role such as a club officer or a council officer or a club or county committee chairperson, or junior leader for a project club.
6. Parent or guardian will attend at least three club meetings with their child.
7. Complete permanent record

SUPREME ACHIEVEMENT

1. Complete 100% of projects by exhibiting at county fair or county project tour.
2. Give one club demonstration.
3. Give two county, district or state public presentations.
4. Participate in three county, district, state or national events. (**Exhibiting at County Fair and Achievement Banquet excluded**)
5. Assume one or more leadership roles at the club, county, district, or state level.
6. Attend over half of the regularly scheduled club meetings.
7. Parent or guardian will attend at least three club meeting with their child.
8. Complete permanent record and application for National Youth Event or Washington Focus Citizenship Trip (watch newsletter for when and how to apply).

This program is designed so that the 4-H members pace themselves and try to attain the Supreme 3 level during their last year of 4-H. The following table will help you in deciding which award you can try to achieve according to your age and experience in 4-H. Must advance from level one to three within each Achievement Level. These awards will be presented at the Achievement Program.

<i>Age, as of Jan. 1</i>	<i>Experience in 4-H including current year</i>	<i>Award</i>	<i>Achievement Level</i>
8-14	1-3	Clover patch	Clover 1
9-14	2-4	Framed certificate - bronze seal	Certificate 1
10-14	3-6	Framed certificate - silver seal	Certificate 2
11-14	4-7	Framed certificate - gold seal	Certificate 3
12-18	2-8	Clover lapel pin	Superior 1
13-18	3-9	Clover key chain	Superior 2
14-18	4-10	4-H pen and pencil set	Superior 3
15-18	5-11	4-H T-shirt	Supreme 1
16-18	6-12	4-H lined jacket	Supreme 2
17-18	7-13	\$50.00 savings bond	Supreme 3

COUNTY EVENTS MEMBERS CAN PARTICIPATE IN

Talent Festival
 Demonstration and Speech Contest
 Creative Cooks
 Consumer Choices
 School Visits
 4-H Week
 County 4-H Council
 Project Workshops

DISTRICT EVENTS MEMBERS CAN PARTICIPATE IN

Dare to Be You Leadership Camp
 District Retreat
 District Jamboree

STATE EVENTS MEMBERS CAN PARTICIPATE IN

Senator/Leader meeting
 State 4-H Conference
 Youth Fest
 State Talent Festival
 State Speech Contest
 State Demonstration Contest
 State Fashion Revue
 State Creative Cooks
 State Cake Decorating
 State Fair Teen Clerk
 Citizenship/Washington Focus
 Host IFYE - LABO - Utrek member
 Other State Contests

**Chaffee County Volunteer
4-H Organizational Leader
Position Description**

POSITION DESCRIPTION: Overall 4-H club coordinator who communicates with other leaders, county faculty, club officers, club members, and their families to maintain smooth operation of the club throughout the year.

POSITION DUTIES:

- Oversee general operation of club.
- Recruit project and activity leaders.
- Communicate with county Extension faculty; pass information to other leaders, members and families.
- Guide club goal setting.
- Guide club annual planning.
- Work with club officers and committees to plan meetings and carry out annual plan.
- Participate in leadership training opportunities.
- Encourage other leaders and members to participate in 4-H opportunities.
- Help club evaluate whether it is meeting its goals.
- Help club evaluate its educational program.
- Order supplies as needed.
- Keep records of enrollments and adhere to county deadlines.
- Coordinate representation of club at county council meetings.
- Familiarize yourself with contents of monthly newsletter and communicate same to club members and parents.

QUALIFICATIONS:

- Interest in youth and adults in community.
- Ability to communicate with youth and adults.
- Ability to organize and plan.
- Time to carry out club leader role.
- Knowledge of where to find resources and information.
- Ability to delegate responsibility to others.
- Positive role model and good example for youth.

RELATIONSHIPS:

- Other leaders, junior leaders and officers.
- Members and their families.
- County Extension staff.
- County council representatives.

BENEFITS:

- Satisfaction, recognition, leadership skills and appreciation of others.

**CHAFFEE COUNTY VOLUNTEER
4-H PROJECT LEADER
POSITION DESCRIPTION**

POSITION DESCRIPTION: To guide and support 4-H members with their project work. The learning experiences to be structured around the special interests and abilities of the 4-H member.

POSITION DUTIES:

- Recruit other volunteers to assist if needed.
- Encourage 4-H members to participate in the project area.
- Maintain competence in the project area by attending training meetings when available.
- Hold regular project meetings with the members (parents are encouraged to attend) to guide them in project skill development.
- Help members use project materials and complete record books.
- Plan special events as they relate to the project.
- Relate project experiences to career possibilities.
- Understand, implement and adhere to county 4-H policies, especially those relating to the project area.
- Plan a year's activities with members and encourage completion.
- Inform members of 4-H opportunities.
- Evaluate member's progress and recognize personal growth of individuals regularly through praise, added responsibility and trust.

QUALIFICATIONS:

- Enthusiasm for the project area.
- Some project skills.
- Ability to motivate, direct and evaluate.
- Ability to delegate tasks and responsibility.
- Knowledge of where to find resources, people, materials.
- Ability to organize meetings and activities.

RELATIONSHIPS:

- Teacher and friend to 4-H members.
- Receive information and training from club leader or other resource persons.
- Pass on information to members and parents.
- Seek advice, support and direction from Cooperative Extension Agents.

BENEFITS:

- Satisfaction, recognition, leadership skills and appreciation from others

POSITION DESCRIPTION

- POSITION DESCRIPTION:** A resource leader is a volunteer who assists the 4-H program on a short term basis in local situations. For example, a resource leader may be an instructor for a special interest program, or a guest speaker for a club program relating to any project area.
- POSITION DUTIES:**
- Teach a specific lesson or conduct a short-term special interest program to 4-H members or leaders. Resource leaders usually work from requests from 4-H clubs or 4-H members enrolled in a project area.
 - Become familiar with the overall purpose of 4-H and the particular program for which assistance has been requested.
 - Become familiar with all 4-H guidelines related to the area in which you are serving as a resource leader.
 - Learn basic information about audience-their ages, the number involved, their interests, etc.
 - Follow-through with responsibility agreed to, evaluate the effectiveness and share with 4-H leader.
- QUALIFICATIONS:**
- Skills and knowledge related to the project area for which you are serving as a resource.
 - Awareness of career opportunities related to our topic.
 - Ability to work with 4-H members and leaders.
 - Awareness of written resource materials related to your topic.
- RELATIONSHIPS:**
- Resource person to 4-H members and leaders
 - Cooperative Extension Agents
 - Community resource people
- BENEFITS:**
- Satisfaction, recognition, leadership skills and appreciation from others

**CHAFFEE COUNTY VOLUNTEER
4-H TEEN LEADER/JUNIOR LEADER
POSITION DESCRIPTION**

POSITION DESCRIPTION: The junior leader is an older 4-H member, usually between the ages of 14 and 19, who assist the 4-H program by assuming various leadership roles. Junior leaders may provide leadership by working with an adult volunteer leader or by serving in a leadership role for which they are solely responsible.

POSITION DUTIES:

- Teach a specific lesson or conduct a short-term special interest program to 4-H members or leaders. Resource leaders usually work from requests from 4-H clubs or 4-H members enrolled in a project area.
- Become familiar with the overall purpose of 4-H and the particular program for which assistance has been requested.
- Become familiar with all 4-H guidelines related to the area in which you are serving as a resource leader.
- Learn basic information about audience-their ages, the number involved, their interests, etc.
- Follow-through with responsibility agreed to, evaluate the effectiveness and share with 4-H leader.

QUALIFICATIONS:

- Skills and knowledge related to the project area for which you are serving as a resource.
- Awareness of career opportunities related to our topic.
- Ability to work with 4-H members and leaders.
- Awareness of written resource materials related to your topic.

RELATIONSHIPS:

- Resource person to 4-H members and leaders
- Cooperative Extension Agents
- Community resource people

BENEFITS:

- Satisfaction, recognition, leadership skills and appreciation from others

**CHAFFEE COUNTY
4-H PARENT
POSITION DESCRIPTION**

PURPOSE: Provide support to your child in 4-H.

RESPONSIBILITIES:

1. Help your child enroll in the 4-H club.
2. Help your child select one of more 4-H projects to participate in.
3. Make sure your child attends the 4-H club meetings. Post and help your child use the 4-H calendar. Provide or arrange for transportation to and from activities.
4. Help your child to complete any 4-H responsibilities he or she may have volunteered for, been elected to or selected for.
5. Attend at least three 4-H club meetings per year.
6. Help with at least on 4-H club activity during the 4-H year. Volunteer, don't wait to be asked.
7. Support your child's 4-H project work by:
 - A. Make sure your child attends the project meetings. Find out when they are and help your child remember. Help them gather any materials they will need and provide or arrange for transportation.
 - B. Go over your child project material with them. Help them complete any "home activities" including record books.
 - C. Help your child complete one or more articles for exhibit and make sure he/she can exhibit them at the exhibit event (county fair or county project tour). Provide transportation and encouragement.
 - D. Help your child complete and turn in on time their 4-H project record book.

ASSISTANCE AVAILABLE:

- | | |
|-----------------------------------|-------------------------|
| 1. 4-H Club Organizational Leader | 4. 4-H Project Books |
| 2. 4-H Project Leader Books | 5. 4-H Project Record |
| 3. Experienced 4-H Parents | 6. CSU Extension Office |

TIME COMMITMENT:

One 4-H year of September through August. Two hours per month for club meetings. Two hours per week during project work. One hour per month for miscellaneous 4-H activities. Total of 40 to 50 hours per year.

BENEFITS:

Helping your child learn and grow, shared experiences with your child, improved relationship with your child, making a contribution to youth in your community and many other benefits to the community, sense of accomplishment.

QUALIFICATIONS:

- ☞ Interest in youth.
- ☞ Commitment to the 4-H member.
- ☞ Able to take time to focus on the development of the youth.
- ☞ Ability to help without doing for, to let the member do his/her own work.