

Douglas County Extension Office  
410 Fairgrounds Rd.  
Castle Rock, CO 80104  
720-733-6940  
Fax 303-688-4862

Sept/Oct 2011

# Clover Clippings



Final year 4-H members: if you are a graduating senior or in your final eligible year of 4-H, please contact the office to let us know. This needs to be done by **September 13th**.

## Upcoming Deadlines:

State Fair projects: You may pick up your project at the Douglas County Extension Office from September 9-15. After September 15<sup>th</sup>, State Fair ribbons will be put in your club's mail folder and the project discarded.

Any Lost and Found items from County Fair will be kept until September 15 as well and then discarded.

### Club End of year reports:

Leaders please help get these forms done quickly. Annual Club Report Forms are in your club leader folders for pickup at this time. Please note the deadline for these to be returned to the office is October 1st – and you must fill this in before you may pick up enrollment packets for next year.

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While we did our best to get all information into this newsletter, some information was not yet available. It is therefore extremely important that you read all 4-H emails. Thursday Blasts will include only those items with changes or updates since the last newsletter. Please make notes of the important deadlines and information in this newsletter.

\* Remember to check the bulletin board at the office for updated flyers and information.

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# Club News and General Information

## NOTES for Leaders:

Please make sure you update the office as soon as possible with any changes to your club's leadership or status for this coming year so we can update our records. Thank you!

**If you have not already done so, please bring or send a copy of your club charter to the office so we may complete our office records. Thank you for your help on this!**

If you have any reimbursement requests to be submitted, they are due by Friday, 9/23.

## **Personal information change? Not receiving important email announcements?**

If you have changed your phone number, mailing address, or e-mail address, please notify the 4-H office immediately so that we can make the change in the computer and keep our records as current as possible.

## **4-H Council Camps Policy (2010-2011)**

All delegates attending 4-H camps (i.e. Colo. Leadership Camp, Youth Fest, Conservation Camp, June Conference, etc.) must pay in full, but will have up to 1/3 reimbursed by Council by fulfilling the following requirements:

- Work at Council activities, fund-raisers, and projects at a rate of \$5 credit for every hour worked. Possible events include: Achievement Night, Council sponsored dances, Seedling Tree activities, Livestock Show, Community Pride Project, Concession Stands, and Enrollment Drive, etc.
- Attend Council meetings for 1 hour credit per meeting.
- It is the delegate's responsibility to contact the Extension office or the Council member in charge of the event that you want to work.
- It is the delegate's responsibility to sign in and out when working so hours can be credited.

Hours do not have to be completed before the date of the conference or camp attended. Reimbursement will be credited **until September 30th**.

## Important Tax Info and EIN

Remember if your club does fundraising or collects money in any way, they must have an EIN number and comply with Tax requirements as a 4-H Club. Here are some steps to getting a club account opened at a bank:

1. Be a recognized 4-H Club with your local Extension Office and the State 4-H Office.
2. Obtain a federal tax identification number or federal EIN (Employee Identification Number).
3. Submit a request electronically to National 4-H Headquarters to be included.

\*A certification letter confirming inclusion under the National 4-H Group Exemption and status as a tax exempt entity will be returned to the applicant to keep on file or for use when a potential funder requires certification of tax exempt status.

**\*You should never use your personal Social Security Number on an account for a 4-H organization in lieu of an EIN specifically designated for that account. You may lose your Tax Exempt Status in doing so. In addition, it is illegal for 4-H funds to be co-mingled with personal accounts or other organizational accounts which are not tax exempt under 501(c)(3) regulations.**

5. Open a 4-H Club account at a local bank. The account should have the name of the club and the words "4-H Club" attached to the name.
6. There should be two signers from different families on the account.

Contact the Extension office for complete details and any questions!

# Club News and General Information

## **4-H Enrollment- Coming soon! ONLINE This Year!**

4-H enrollment for members and leaders will start around October 1<sup>st</sup>. The re-enrollment due date will be extended this year to December 1<sup>st</sup>. There is a **\$10 late fee assessed** to any re-enrollments turned in between December 2<sup>nd</sup> and Feb 1st, INCLUDING Cloverbuds. **PLEASE NOTE: Very late re-enrollments (Feb. 1 - May 1) will pay an additional \$10. (\$20 total late fees)**

**ENROLLMENT FEES:** Enrollment fee structures will change a bit this year. Instead of having one flat fee for all enrollments, members will pay for their project books individually and the overall fee will be less. This will be more accurate for what a member really needs and uses for a project. It will also be more equitable for members who re-use project books over the years. **EXAMPLE:**

Douglas County 4-H Member Enrollment Fee: \$35 (includes state 4-H fee, Foundation fee, insurance fee and fair board fees)

- ✦ Cake Manual - \$5
- ✦ Horse Project Manual- No cost as already have book from before - saved \$8
- ✦ Beef Project Manual - \$15 (higher quality manual than before)
- ✦ Leather Craft Project- (Already have book from before) – no Cost – saved \$5

Always make sure that if you are using the same manual as last year, that the manual has not changed.

Total Enrollment for 4-H member #1 = \$35 enrollment fee + \$20 Literature fee = \$55

**NEW THIS YEAR:** 4-H Re-enrollment will be done on the internet. We will be using the 4-H Online enrollment system to enter the 4-H members and leader's information. Once you enroll online and are approved by the club's Organizational Leader, we will ask that you print the report and bring the enrollment forms and fees to the Extension Office. Please be patient as we work through this new process. There will be several benefits for everyone involved including these below:

### **4-H Families:**

- Ease of access for entering & updating family accounts
- 24/7 Account Access to 4-H information
- Direct Communication w/Club Leaders and County Staff w/n 4HOnline

Quick access to County Newsletters

### **4-H Club/Project Leaders:**

- Print Club reports anytime
- Create your own reports Access club member information

Communicate easily with Members and County Staff without leaving 4HOnline system

### **County Staff:**

- More time focused on Program Areas
- Leaders are able to print their own reports any time of day
- Allows for 'up to date' family information

Communicate easily with Clubs and Families without leaving 4HOnline system

Please take the time to ask your members and leaders to re-enroll. Remember to make room for everyone who wants to join your club. If your club is large, maybe your club can help a sister club get started. If your club is small (five members or less), then you must expand your membership efforts to make the club experience a better one for everyone. Clubs must have a minimum of five members from at least two different families to start or re-activate as a club. Completion Certificates and re-enrollment materials will hopefully be ready on October 1<sup>st</sup>, and can be picked up at the Extension office. Remember, you must first complete and turn in your "Club Annual Report" information to the Extension office.

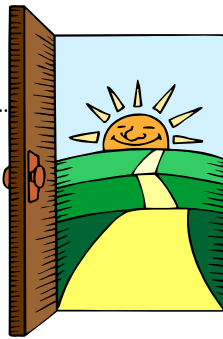
# UPCOMING EVENTS AND REMINDERS

## Colorado Leadership Camp

\*For members in sixth—ninth grades\*

**November 11-13, Glenwood Springs.**

Cost is \$110 which includes hotel, breakfast, lunch and workshop materials. Contact the office for details as we may receive them outside of this newsletter printing.



Congratulations to all of our State Fair 4-H Participants!

Results can be found at:

[http://www.colorado4h.org/events\\_opportunities/state\\_fair/results/2011/2011-results.php](http://www.colorado4h.org/events_opportunities/state_fair/results/2011/2011-results.php)

## **FAIR REMINDER:**

For those 4-Her's who received awards: Please remember to write your thank you notes to your award sponsors. Writing thank you notes lets our sponsors know that they are appreciated and it helps them to realize how valuable they are to our 4-H program. Also, please remember that you must turn in a copy of your thank you notes to the Extension Office in order to receive your sale check. **NOTE: if you had an animal go through the Buy-Back, we need a copy of each buyer's note. Thanks!**

## ***Meetings You Don't Want to Miss....***

### Youth Council

6:30 p.m. on the first Monday of each month (barring holidays) – (Council Officers meet at 6:00 pm): *Extension Office, Downstairs Conf. Room*

*Sept. 12*

*October 3*

### Leaders' Council

6:30 p.m. on the first Monday of each month (barring holidays): *Extension Office, Downstairs Conf. Room*

*Sept. 12*

*October 3*

### Horse Steering Committee

6:00 p.m. on the 3rd Monday of each month (barring holidays): *Extension Office, Downstairs Conf. Room.*

*Sept. 19*

*October 17*

### ATTENTION 4-H FAMILIES:

The Douglas County Fair Dates have been set for this next year as August 4-12, 2012.

Please set your schedule and look at the school schedules to see how this might impact your family personally.

\* Remember to check the bulletin board at the office for updated flyers and information.

# OPPORTUNITIES

**Fall Forum:** It's time to start thinking about the annual Fall Forum! This annual event is for 4-H Leaders and parents to receive training in a wide variety of topics. Learn about new projects, see old friends and take advantage of a great training opportunity. Each year it travels to a new 4-H district so that it rotates around the state. This year it will be held in Glenwood Springs, **September 30 - October 1** with a variety of special activities! Registration will be \$25 (\$35, late). Location: Marriott Residence and Marriott Courtyard, 125 Wulfsohn Road, Glenwood Springs, CO 81601

## CONTACT:

Dale.Leidheiser@colostate.edu or (970) 491-7881

Kim.Schrivver@colostate.edu or (970) 625-3969

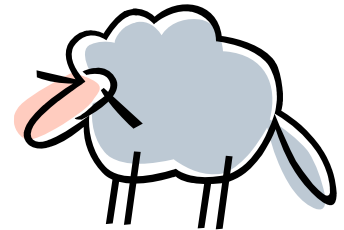
## MAKE IT WITH WOOL

State competition in all divisions will be held at the Cundall 4-H building on the Adams County Fairgrounds in Brighton on November 5, 2011.

Please visit this link for further details and contact information:

<http://www.makeitwithwool.com/statecontacts.html>

Flyers are also available at the Extension Office.



## Western Regional Leaders' Forum

Wyoming 4-H staff and volunteers are excited to be planning the 2012 Western Regional Leaders' Forum! Attached you will find a bit of information about the event. Feel free to pass this along to anyone who might be interested. Hotel rooms can be reserved now and registration will be open on September 1, 2011.



Join us at the 2011 Forestry Fair and Celebrate the International Year of Forests

The Colorado State Forest Service and the Warner College of Natural Resources at Colorado State University invite you to bring your family, friends, club or class to the 2011 Forestry Fair and help us celebrate the International Year of Forests.

This free event will take place at the Colorado State Forest Service facilities on the Colorado State University Foothills Campus, 3843 La-Porte Ave., Fort Collins from 9 a.m. – 4 p.m. on September 17.

[http://csfs.colostate.edu/pdfs/Forestry\\_Fair\\_Flyer\\_Updated.pdf](http://csfs.colostate.edu/pdfs/Forestry_Fair_Flyer_Updated.pdf)



# 4-H Exchange

## 4-H EXCHANGE:

There is still time for 4-H members to join the Douglas County 4-H Exchange program. This is a two year commitment where youth raise funds to host a 4-H group from another state for the first year and then travel to that state the following year. Any Douglas County 4-H Member 13 years old or older as of December 31, 2011, may apply for the 2011-2013 cycle of exchange trips. 4-H family must also be willing to be a host family for consideration for participation. Youth must complete an application and financial agreement form by November 15<sup>th</sup>, 2011 to participate in 4-H Exchange. Current Exchange Members get your forms in ASAP. If youth did not participate in the first Peach sales fundraiser, they do have an option to make up this missed fundraiser in the following ways:

1. They will owe \$225 as a participation fee payable prior to travel on the Exchange trip. OR
2. They can organize, plan, and work a different fundraiser (not planned by the entire exchange group) to raise a minimum of \$225 towards their participation in the 4-H exchange program. OR
3. They will sell double the required peaches at the following year's peach sales fundraiser. This requirement can be made up during the two year exchange program.

Join today to have a great time on the 4-H Exchange program.

## PEACH SALE

Peaches will be delivered on Friday, September 9th around 9 am. We have Kirk Hall available that day for pick-up.

Exchange could use help from any parents willing and able to assist in the unloading and organizing on the 9th. Please contact Amanda Pihl to help, 303-915-3748.



# 4-H AMBASSADORS

## Ambassador Interviews

Interviews will be on **November 2** at the Extension office.

Deadline for application: **October 14<sup>th</sup>**

The ambassador program has been a great program the past two years. Ambassadors help to promote the 4-H Program in Douglas County at different events throughout the year. It is a great honor to be an Ambassador. 4-H members 14 and up can apply to be an ambassador. There are also junior ambassador-in-training positions available for 12-13 year olds. For program details and an application, please log on to the web site and look under the 4-H Scholarships, Trips, and Awards section on the right hand side.

# ACHIEVEMENT NIGHT 2011



Save the date:  
**Wednesday, October 5, 2011**  
6:30 PM  
Events Center



## AWARD NOMINATIONS NEEDED:

Each year the Douglas County 4-H Program recognizes outstanding 4-H members, leaders, parents, and community members at the 4-H Achievement Program. In order to increase the participation in the selection process, we are encouraging each club to nominate someone for each award. The nominations do not have to be members enrolled in your club; however it is highly encouraged for you to look at your membership and decide on the outstanding members or adults. Leaders, please use your discretion as to how these nominations are handled. You can bring up as a discussion point during a club meeting, or gather leaders together to discuss and decide. **NOMINATIONS ARE DUE SEPTEMBER 9<sup>th</sup>, 2011** to be received at the Extension Office. The nomination forms and information are located here:

[http://www.extension.colostate.edu/douglas/4h/4h\\_scholarships.shtml](http://www.extension.colostate.edu/douglas/4h/4h_scholarships.shtml)

## Secretary and Treasurer Books

Secretary and Treasurer books are also available online and are due Sept. 9TH. Remember, if you try to fill them out online, they will not save! If you want to fill them in electronically, you must download and save the forms to your computer first. They will be judged and the winners will be announced at Achievement Night.

## **BRUCE PECK MEMORIAL AWARD**

This award is given to a horse or livestock member that has faced adversity and persevered. Superintendents, leaders, and 4-H staff may nominate. Forms are available at the Extension Office and online at the link listed above. These are due back by **September 9th**.

## Achievement Night – Help needed

We are looking for someone or a group of people who would be interested in putting together the slide show for Achievement Night. All of the pictures will be provided by the Extension Office.

If interested please call the office as soon as possible – we would love to have your help on this project!

We are also looking for a few people to help at various times with preparation for the event as well as set-up on October 5. Please contact Vickie if you are able to help as we make plans—thanks!



# LIVESTOCK NEWS

**INPUT NEEDED:** If you have rule suggestions or changes, please provide those in writing to the Extension Office as soon as you can. Horse: by September 19th; Livestock: by October 15th.

## Livestock Buyer “Thank You’s”

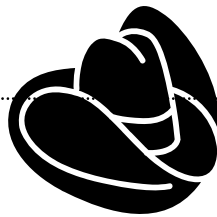
The Douglas County Fair Board and Extension office would like to remind all market livestock 4-H members to write Thank You letters to your buyers from the 2011 livestock sale. Thank You letters must be in by October 3!

**Money** from the sale of animals at fair **WILL NOT BE RELEASED** until a copy of the thank you to the buyer is provided to the Extension office. Writing thank you notes lets our buyers know that they are appreciated and it helps them to realize how valuable they are to our 4-H program.

**NOTE: if you had an animal go through the Buy-Back, we need a copy of each buyer’s note. Thanks!**

## National Western Stock Show

January 7-22, 2012



### NWSS Deadlines and Dates

The 2012 Livestock Exhibitor Premium Book is in production and will be available soon. Also, please check the National Western Stock Show web site for ownership and enrollment deadlines **as soon as possible—Deadlines begin around September 15th. The web site is [www.nationalwestern.com/livestock/jr/updates.aspx](http://www.nationalwestern.com/livestock/jr/updates.aspx)**

### NWSS Scholarships

4-H members that have exhibited at National Western Stock Show, are high school seniors, and plan to attend either CSU or the University of Wyoming and major in Agriculture Sciences are eligible to apply for a National Western Stock Show scholarship. Members who are interested should contact the College of Agriculture at either CSU or UW. Application deadlines are normally around the first of the year.

### NWSS Catch-a-Calf Program

Applications are due to the Extension office by November 15. Applicants must be 12-18 years old as of December 31, 2011 and enrolled in 4-H at the time of application. **Please note:** All applicants **MUST** meet with Brenda to get applications signed. Call ASAP to set up an appointment at 720-733-6940.





# SHOOTING SPORTS & OTHER NEWS



State Shoot Results Link:

<http://www.colorado4h.org/ss/>

## **Shooting Sports Leader End of Year Reports:**

The 4-H shooting sports leader end of year reports are due to the Extension Office by September 14<sup>th</sup>. In an effort to document the large numbers of youth contacts and contact hours provided by our certified 4-H Shooting Sports leaders, the forms and instructions have been developed. This documentation effort is part of a state wide effort to determine the value of 4-H and in particular the 4-H Shooting Sports Program. It is extremely important that each 4-H Shooting Sports leader take the time to accurately document their donations of time and the resulting contacts they make. These numbers will make it easier to document the depth of our program and its impacts as we strive to grow our program and involve new supporters and sponsors. Forms will be emailed to each shooting sports leader, but please take the time to complete them promptly. If you did not receive an email, contact the office for a copy as soon as possible.

**NATIONAL 4-H WEEK**  
**OCTOBER 2-8, 2011**

National 4-H Week is October 2-8, 2011 and the theme is "Join the Revolution of Responsibility".

4-H youth are a living breathing, culture-changing revolution for doing the right thing, breaking through obstacles and pushing our country forward by making a measurable difference right where they live. Take the time during this week to plan to promote the 4-H Program. Information on this promotional week can be found at <http://www.4-h.org/Resource-Library/Promotional-Toolkits/Toolkits/2011-National-4-H-Week-Toolkit/>



## 4-H Staff

The 4-H Staff is available to help you in many ways and with a broad variety of projects. The Douglas County 4-H staff includes 4-H agents, support staff, and temporary summer staff.

You can reach any staff member by calling them at the Extension office. The phone number is 720-733-6940, or visit the CSU Extension Office located at 410 Fairgrounds Road, Castle Rock, 80104. If you need to visit with an agent in person, it is a good idea to make an appointment.



Douglas County 4-H Extension Staff from left to right: 4-H Secretary Vickie Baroch, 4-H Agent Brenda Kwang, and 4-H Agent Mary Baldwin.

Colorado State University, U.S. Department of Agriculture and Colorado counties cooperating. Extension programs are available to all without discrimination.

### A Note From Brenda:

As most of you know I am expecting a little girl to be born around September 26<sup>th</sup>. This is an exciting time in my family's life as I add a new future 4-Her to the world. As your 4-H Youth Development Extension Agent, I feel that it is important that we keep our lines of communication open at all times. I also feel it is important to keep you posted on the happenings in the office. This is why I am writing to inform each of you that I will be out on maternity leave starting September 19<sup>th</sup> and through the 15<sup>th</sup> of November. During this time I will not be checking email or returning phone calls, so please direct all questions to Mary Baldwin or Vickie Baroch. I will then be back in November, December, and January on a very part-time basis. I will try to be responding to phone calls and emails in a timely manner. I will then be returning to a "normal" routine in January. I appreciate the support and encouragement from those around me as my husband and I begin this journey in our lives. Thank you for your patience and understanding.



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