



RESERVATION REQUEST
JEFFERSON COUNTY FAIRGROUNDS ARENAS/PAVILION

Organization Name:

Contact Name:

Primary contact Number:

Alt #:

Contact Name 2:

Primary contact Number:

Alt #:

People Authorized to Check In:

Name of Event:

Attend:

Event Begin Date:

Event Start Time:

Event End Date:

End Time:

Setup Date:

Setup Time:

Is Event Open to the Public? Yes No (Please select one)

Food Served? Yes No Catered? Yes No

Name

FACILITIES REQUESTED

Table View Silver Spur Rodeo JEC Livestock Picnic Pavilion

Other:

Fairgrounds Setup Needs: (Please check each item needed)

Arena Worked/Watered Standard setup (2-4") or Specific Depth? inches

Extra Water Needed?

Barrels Cones Chalker PA System Microphone: Corded handheld

Cordless handheld Cordless Lapel

Tables How many? Chairs How many? (For JEC use only 4-H clubs will be responsible for obtaining and setting up tables for any other arena or outdoor use)

CSUCE 4-H Equipment: Trail Course Outside Tables Number

Outside Chairs Number Poles Jumps (Equipment is located in the Trailer and the Garage - Clubs will be responsible for obtaining and setting up this equipment)

Requester Title:

Fairgrounds Director

Date:

Date: