



January 24, 2011

To: Extension 4-H/Youth Agents

Re: Citizenship-Washington Focus

A handwritten signature in blue ink, appearing to be 'DML', written over the 'Re:' line.

From: Dale Leidheiser, Extension Specialist, 4-H/Youth Development

Through the cooperation of the Colorado 4-H Foundation, Inc., more than 3,100 4-H members have participated in the National 4-H Citizenship-Washington Focus program in Washington, D.C. over the past 40 years. Once again we plan to send delegates, leaders, and agents to this year's CWF program that will be held June 25-July 2, 2011.

The Colorado 4-H Foundation will assist in sponsoring one youth per county with a second delegate allotted to counties with 4-H club enrollment of 1,000 or more youth in 2009. The Colorado 4-H Foundation will sponsor approximately one-third of the cost, with the balance paid by the county and delegate. Additional delegates will travel at full expense to themselves and/or their county.

The projected cost for this year's trip is approximately \$1,800 per delegate. The county share is \$1,200 for each sponsored trip and \$1,800 for each additional delegate. **Your payment, along with the Acceptance Form and picture, is due in the State 4-H office no later than Friday, March 4, 2011.** Please make your check payable to the Colorado 4-H Foundation. Once this information is received, counties/individuals are obligated to send a delegate and pay for the trip. Substitutions may be made after March 4 if your selected delegate cannot attend, although it may involve additional costs. Cancellations will incur financial penalties for any non-reimbursable costs.

To assist you with the selection of your CWF delegate(s) please considering using the 2011 CWF Application Form and Suggested Procedures for Selecting Delegates document. After your selection has been made, the delegate must fill out the 2011 CWF Acceptance Form and return it, **along with their photo and payment**, to the State 4-H office. Please remember to write the name/county of the delegate on the back of the photo. You may also email Ellen (Ellen.Butler@Colostate.edu) a digital photo using lastnamefirstnamecounty.jpg as the filename.

A CWF orientation will be held via a teleconference in early June. We will contact delegates with specific information as that time draws near.

Please call me or Ellen Butler at 970.491.1152 if you have questions.

DAL/erb

Enc. Acceptance Form, Application Form, Suggested Procedures/Selecting Delegates